

**In the Matter of an Arbitration  
Between**

Joint appointment of a sole arbitrator

TO:

Paul E. Love, Arbitrator, (“arbitrator”)  
B – 506 Thulin Street, British Columbia, V9W 2L1,  
Tel. (250) 287-4500,  
email: paullove@telus.net

Disputes have arisen between us arising out of or in connection with:

*(Briefly describe nature of the dispute)*

We therefore nominate and appoint you as sole arbitrator in respect of the said disputes.

The parties agree that this arbitration shall be conducted according to the rules (check one and each party initial)

Rules of the British Columbia International Commercial Arbitration Centre (“Centre”)

Initials \_\_\_\_ Initials \_\_\_\_

- OR -

Rules of the ADR Institute of Canada National Arbitration Rules

Initials \_\_\_\_ Initials \_\_\_\_

- OR -

we would like to discuss arbitration rules at the preliminary meeting with the arbitrator

Initials \_\_\_\_ Initials \_\_\_\_

The arbitrator shall be paid at the rate of \$300 per hour (plus GST) for all services performed prior to and after the hearing. The hearing fees are \$2,400 per hearing day (plus GST). The arbitrator shall be paid for disbursements including hearing room charges, telephone conference call charges and any travel disbursements. The arbitrator will charge cancellation fees, at the hearing day rate, if a hearing date is cancelled with notice of less than two full business days.

In the first instance each party shall be jointly and severally liable to the arbitrator for fees and disbursements, without prejudice to any order, direction or award the arbitrator shall make concerning payment of costs.

The arbitrator may require payment of a retainer, payable by each party, to be held in trust, until an account is rendered.

The arbitrator shall call a preliminary meeting, by telephone conference call, as soon after receiving the appointment as is practicable, with regard to scheduling and other issues concerning the arbitration, including retainer payments.

Dated \_\_\_\_\_

(Signed) \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Address for Delivery:

Dated \_\_\_\_\_

(Signed) \_\_\_\_\_

Telephone: \_\_\_\_\_ Fax \_\_\_\_\_ Email \_\_\_\_\_

Address for Delivery: